



### 1. Learner details

<b>Student name</b>	
<b>Gender</b>	
<b>D.O.B</b>	
<b>Year group</b>	
<b>Ethnicity</b>	
<b>Religion</b>	
<b>First language</b>	
<b>Home address (Please specify whom the learner lives with)</b>	
<b>Parent / carer contact name/number (first point of call)</b>	
<b>Parent / carer contact name/number (Second point of call)</b>	
<b>Emergency contact name / number</b>	
<b>Medical information (please provide details) Is there a requirement for medication to be administered during the day?</b>	



## 2. Referring organisation details

<b>Referring organisation</b>	
<b>Address</b>	
<b>Contact name / Position</b>	
<b>Contact number</b>	
<b>UPN number</b>	
<b>ULN number</b>	
<b>FSM</b>	Yes/No
<b>DSL contact name and email address</b>	

## 3. SEN details

<b>SEN Status:</b> EHCP School support none	
<b>Does this student have a specific diagnosis?</b>	
<b>Cognition and learning difficulties</b>	
<b>Social, Emotional and mental health</b>	
<b>Communication and interaction</b>	
<b>Sensory and physical</b>	
<b>Exam Access arrangements</b>	
<b>Referring organisation SENCO</b>	
<b>Contact number</b>	



#### 4. Outside Agency details

<b>Is the learner open to social care (please provide social worker details)</b>	
<b>Is the learner open to Targeted Family support? (Please provide details)</b>	
<b>Is the learner open to any form of universal services? (CGL, CAMHS etc)</b>	
<b>Is the learner open to the Youth Justice Service (please provide details)</b>	

#### 5. Reason for exclusion and why the learner would benefit at SSA

**(Please give as much detail as possible)**



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## 6. Education profile

### Key stage 2

	Results
Reading	
Writing	
Maths	

### Key stage 3

	Working below	Working At	Working above
Reading			
Writing			
Maths			



**Key stage 4**

	<b>Current level</b>	<b>Target grade</b>	<b>Exam grade (If applicable)</b>
<b>English</b>			
<b>Maths</b>			
<b>Science</b>			

**Additional subjects**

	<b>Current level</b>	<b>Target grade</b>	<b>Exam grade (If applicable)</b>

**Coursework**

<b>Course</b>	<b>Available</b>	<b>Complete</b>

**7. Attendance**

<b>Current attendance (%)</b>	<b>Authorised absence (%)</b>	<b>Unauthorised absence (%)</b>	<b>Date of last attendance</b>

<b>Family service involvement re:</b>	
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<b>Attendance enforcement?</b>	
<b>If yes - please provide contact details</b>	

**8. Exclusion history over the last 12 months**

Excluded from (date / number of days)	Excluded to (date / number of days)	Reason for exclusion

**9. Previous schools attended**

School attended	Date from	Date to

**10. Family overview / Vulnerable groups**

<b>Please provide details about the living situation - number of siblings, who lives in the household, does the learner live with parents / carers etc</b>



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**Does the learner fall into a vulnerable group?**

<b>Permanent exclusion</b>	
<b>Gypsies, Roma and Travellers (GRT)</b>	
<b>Child missing education</b>	
<b>Child refugee or child of asylum seeker</b>	
<b>Young carer</b>	
<b>Unaccompanied asylum seeking child</b>	
<b>School refuser</b>	
<b>Eligible for Free school meals (FSM)</b>	



<b>LAC</b>	
<b>At risk of child sexual exploitation</b>	
<b>Young offender</b>	
<b>Pregnant student / school girl mother</b>	
<b>Anxious learner</b>	

### 11. Learner profile

	<b>Needs attention</b>	<b>Acceptable</b>	<b>Very good</b>	<b>Excellent</b>
<b>Attendance</b>				
<b>Punctuality</b>				
<b>Confidence</b>				
<b>Interaction with other learners</b>				
<b>General behaviour</b>				
<b>Attitude to home life</b>				





Parental attitude to school				
Emotional resilience				

**Any other comments**

**12. Risk assessment**

	Never	Sometimes	Often
Gives in easily to pressure from others			
Risk of being transported			
Has poor control of temper			
Challenges authority			
Causes damage to property			
Verbally abuses peers			



<b>Verbally abuses staff</b>			
<b>Displays aggressive behaviour</b>			
<b>Has caused deliberate injury to peers</b>			
<b>Has caused deliberate injury to staff</b>			
<b>Displays sexually inappropriate behaviour</b>			
<b>Risk of self harm</b>			
<b>Manipulative behaviour</b>			
<b>Truancy / leaving site without permission</b>			
<b>Drug / alcohol use</b>			
<b>Brought in or used an offensive weapon</b>			
<b>Racist tendencies</b>			
<b>Radicalisation risk</b>			
<b>Gang association (Suspected)</b>			

**Any other comments**

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**13. Pen profile**

<b>Strengths</b>	<b>Areas for development</b>

<b>Triggers</b>	<b>Learning style / favoured learning environment</b>
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Behaviours	Strategies

**14. Learner views / comments**

<p>Why does the student want to attend SSA?</p>
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