



Learner details

Student name	
Gender	
D.O.B	
Year group	
Ethnicity	
Religion	
First language	
Home address (Please specify whom the learner lives with)	
Parent / carer contact name/number (first point of call)	
Parent / carer contact name/number (Second point of call)	
Emergency contact name / number	
Medical information (please provide details) Is there a requirement for medication to be administered during the day?	



2. Referring organisation details

Referring organisation	
Address	
Contact name / Position	
Contact number	
UPN number	
ULN number	
FSM	Yes/No
DSL contact name and email address	
Can you please list which schools any siblings attend - for information sharing purposes	



3. SEN details

SEN Status:	
Does this student have a specific diagnosis?	
Cognition and learning difficulties	
Social, Emotional and mental health	
Communication and interaction	
Sensory and physical	
Exam Access arrangements	
Referring organisation SENCO	
Contact number	

4. Outside Agency details

Is the learner open to social care (please provide social worker details)	
Please outline category of social care plan: CP / CIN	
Is the learner open to Targeted Family support?	
Any other agency involvement?	
Is the learner open to the Youth Justice Service (please provide details)	



5. Reason for placement and why the learner would benefit from being educated at Stone Soup Academy and participating?

(Please give as much detail as possible)



6. Education profile

Key stage 2

	Results
Reading	
Writing	
Maths	

Key stage 3

	Working below	Working At	Working above
Reading			
Writing			
Maths			

Key stage 4

	Current level	Target grade	Exam grade (If applicable)
English			
Maths			
Science			

Additional subjects

	Current level	Target grade	Exam grade (If applicable)



Coursework

Course	Available	Complete

7. Attendance

Current attendance (%)	Authorised absence (%)	Unauthorised absence (%)	Date of last attendance

Family service involvement re: Attendance enforcement?	
If yes - please provide contact details	

8. Exclusion history over the last 12 months

Excluded from (date / number of days)	Excluded to (date / number of days)	Reason for exclusion



9. Previous schools attended

School attended	Date from	Date to

10. Family overview / Vulnerable groups

<p>Please provide details about the living situation - number of siblings, who lives in the household, does the learner live with parents / carers etc</p>



Does the learner fall into a vulnerable group?

Permanent exclusion	
Gypsies, Roma and Travellers (GRT)	
Child missing education	
Child refugee or child of asylum seeker	
Young carer	
Unaccompanied asylum seeking child	
School refuser	
Eligible for Free school meals (FSM)	
LAC	
At risk of child sexual exploitation	
Young offender	
Pregnant student / school girl mother	
Anxious learner	

11. Learner profile

	Needs attention	Acceptable	Very good	Excellent
Attendance				
Punctuality				
Confidence				
Interaction with other learners				



General behaviour				
Attitude to home life				
Parental attitude to school				
Emotional resilience				

Any other comments

12. Risk assessment

	Never	Sometimes	Often
Gives in easily to pressure from others			
Risk of being transported			
Has poor control of temper			
Challenges authority			
Causes damage to property			



Verbally abuses peers			
Verbally abuses staff			
Displays aggressive behaviour			
Has caused deliberate injury to peers			
Has caused deliberate injury to staff			
Displays sexually inappropriate behaviour			
Risk of self harm			
Manipulative behaviour			
Truancy / leaving site without permission			
Drug / alcohol use			
Brought in or used an offensive weapon			
Racist tendencies			
Radicalisation risk			
Gang association (Suspected)			

Any other comments

13. Pen profile

Social & Emotional Strengths	Areas for development
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Triggers	Learning style / favoured learning environment

Behaviours	Strategies

14. Learner views / comments

<p>Why do you want to attend SSA?</p>
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How can we support you in your transition from mainstream?



COVID-19 information

Has the learner had the virus?	
Has the larger had the Covid-19 vaccination?	
Has the learner been tested for COVID-19? If yes - what was the outcome?	
Are there any 'vulnerable' people within the household?	
Does the learner have access to a laptop/tablet to access online learning?	
Does the learner have access to the internet?	

Has the child been vaccinated for COVID-19? In the event of a further outbreak we will follow the advice of Public Health England and the DFE